



THE BELT RAILWAY COMPANY OF CHICAGO

Office of the Engineering Department

ENGINEERING NOTICE

#21-EN014

Effective 0001, Wednesday, September 8, 2021

To: ALL BRC EMPLOYEES CONCERNED

Subject: SAFETY CONCERNS THAT YOU WOULD LIKE TO REPORT

There is now another option available to you and it is called "BRC Safety Concern Form". This form can be found on all computers connected to the BRC network. Look for the BRC Logo on the screen titled "BRC Safety Concern Form". This new electronic form is simple to fill and requires three steps:

- 1.) Concern – (Fill in your concern)
- 2.) Date – (Select date of the report)
- 3.) Department – (Select the department that the concern needs to be addressed by) and submit. That's it.

If you have any questions regarding the new process feel free to reach out to your supervisor.

Safety Department

Engineering Notices in Effect:

2018	001, 003, 005, 009
2019	004, 007, 010, 012, 013
2020	001, 011
2021	003, 004, 005, 007, 008, 010, 012, 013, 014