



THE BELT RAILWAY COMPANY OF CHICAGO

Office of the Engineering Department

ENGINEERING NOTICE

#21-EN013

Effective 0001, Tuesday, August 10, 2021

To: ALL ENGINEERING DEPARTMENT EMPLOYEES

Subject: COVID-19 GUIDANCE FOR EMPLOYEES – Mask Requirement

FRA Emergency Order #32 remains in effect and applies to all BRC employees, contractors, and visitors regardless of vaccination status.

Those who have received a COVID– 19 vaccine and/or who have recovered from COVID–19 are required to wear a mask/facial under FRA Emergency Order #32.

The use of facial coverings (masks) is required when:

- In any indoor area, including any storage facility, yard office, crew room, or maintenance shop, and any railroad-controlled terminal or yard. This includes the General Office Building.
- Riding with two or more occupants in any company owned or leased vehicle, contractor vehicle, vehicle rented by an employee for business purposes, or a personal vehicle used by an employee for business purposes
- Riding in any locomotive, caboose, or on-track equipment with two or more occupants.

Exceptions:

- A facial covering need not be worn when its use creates a risk to workplace health, safety, or job duty, such as when an employee is using a face shield when welding, burning, or cutting.

Facial Coverings are not required when:

- An employee is alone in a room or office, with the door closed.

- An employee is working outside, and with proper social distancing, (a minimum of 6 feet) from others.
- When employees are eating on company property and social distancing is not maintained, prolonged removal of a facial covering is not permissible. Employees will arrange to eat, socially distanced from others, whenever possible.
- Employees may wear a personal facial covering if it is made of cloth and covers both the mouth and nose.

Scott Schiemann
Chief Engineer

Engineering Notices in Effect:

2018	001, 003, 004, 005,009
2019	004, 007, 010, 012, 013
2020	001, 011
2021	001, 002, 003, 004, 005, 006, 007, 008, 010, 011