



THE BELT RAILWAY COMPANY OF CHICAGO

Office of the Engineering Department

ENGINEERING NOTICE

#21-EN008

Effective 0001, Monday, April 26, 2021

To: ALL ENGINEERING DEPARTMENT EMPLOYEES

Subject: COVID-19 Vaccination, Layoffs for the Management of Side Effects

Various COVID-19 vaccinations may present a variety of potential side effects. Each person reacts individually to vaccinations, and side effects, such as fatigue, are possible.

Before employees lay off due to COVID-19 vaccination side effects they must notify their manager.

Employees who lay off after vaccination in an uncompensated status must provide a copy of the documentation card provided by the vaccination facility for the date in question, or for a date not more than 48 hours prior to the layoff event. This is required if the employee requests consideration for excusal of the event under the Standards for Employee Attendance.

Failure to provide the required documentation will result in no consideration of the event, in terms of any exemption from the provisions of the Standards for Employee Attendance.

Employees laying off and using paid sick days or vacation days, where applicable under their working agreement, are not required to provide documentation.

Scott Schiemann
Chief Engineer

Engineering Notices in Effect:

2018	001, 003, 004, 005,009
2019	004, 007, 010, 012, 013
2020	001, 011, 016
2021	001, 002, 003, 004, 005, 006, 007, 008