



## THE BELT RAILWAY COMPANY OF CHICAGO

### MECHANICAL NOTICE

**#2021-004**

Effective March 15, 2021

**To: All Concerned**

**Subject: Mechanical Inbound Inspection Process:**

Mechanical Department Employees conducting inbound inspections must:

1. Provide Blue Signal Protection on the tracks involved prior to initiating any inspection.
2. Apply hand brakes as noted below:

When applying hand brakes under these instructions, ensure any hand brakes used to secure the train remain applied until additional hand brakes are applied. Do not leave a train unsecured.

Carman will arrange to apply hand brakes to the rear end of the train, prior to removing any hand brakes applied by the inbound crew.

On hump approach tracks or when any part of a train is spotted on hump approach tracks, inbound crews will apply 10 hand brakes, and carman must apply 6 hand brakes on the rear end of the train prior to releasing the hand brakes applied by the crew. Do not leave any portion of a train unsecured at any time. On Tracks 8WREC and 9WREC apply these instructions at all times.

On other tracks, or when no portion of the train occupies a hump approach track, apply 2 hand brakes to the rear of the train prior to releasing any hand brakes applied by the crew. Do not leave any portion of a train unsecured at any time.

Carman will then arrange to turn the angle cock on the 6<sup>th</sup> rear car, to allow for the use of air brakes during hump operations.

3. Inspect both sides of all cars in accordance with 49 CFR Parts 215, 231, and applicable AAR Rules and Standards.
4. Ensure all air brakes are fully released.
5. Perform any necessary repairs to avoid cars being placed in Bad Order status unnecessarily.
6. Identify any inbound car found with air cut out and do the following:
  - Inspect the cut-out cock for signs of damage.

- If no damage is identified, cut the air in, and release the brakes.
- Place the car in Bad Order Status.

7. Upon completion of inspection, release the track to the Humpmaster, notify the Humpmaster of any cars in Bad Order Status, and record all information in Belt Apps immediately following the inspection.

Adam Brock  
 Superintendent Mechanical

Mechanical Notices in Effect:

<b>Year of Issuance</b>	<b>Numbers</b>
<b>2017</b>	<b>003, 004</b>
<b>2018</b>	<b>001, 002, 005, 007, 008, 010, 014, 015</b>
<b>2019</b>	<b>001, 002, 005, 007, 010, 012, 013, 017, 018, 019, 020</b>
<b>2020</b>	<b>001, 002, 004, 005, 006, 007, 008, 010, 011, 012, 014, 015, 016, 017, 018</b>
<b>2021</b>	<b>001, 002, 003</b>