



# THE BELT RAILWAY COMPANY OF CHICAGO

## MECHANICAL NOTICE

### #2020-015

Effective 0001, October 24, 2020

**To: All Concerned**

**Subject: BRC Employee Drug and Alcohol Policy Update**

BRC Employee Drug and Alcohol Policy Update

The BRC has issued an updated Employee Drug and Alcohol Policy, effective September 1, 2020.

It can be viewed on the internet at: [http://www2.beltrailway.com/wp-content/uploads/2020/10/BRC Policy No. 3 Alcohol Drug Use Policy FINAL 9.1.2020.pdf](http://www2.beltrailway.com/wp-content/uploads/2020/10/BRC_Policy_No._3_Alcohol_Drug_Use_Policy_FINAL_9.1.2020.pdf)

Employees should see their supervisor for a copy, and to sign an acknowledgement form.

Acknowledgement forms must be signed and received by Human Resources no later than 0001, December 1, 2020.

Scanned copies of signatures are not acceptable.

Hugh J. Simon  
Superintendent-Mechanical  
Belt Railway Company of Chicago

#### Mechanical Notices in Effect:

| Year of Issuance | Numbers   |
|------------------|---|
| 2017             | 003, 004  |
| 2018             | 001, 002, 003, 004, 005, 007, 008, 009, 010, 011, 013, 014, 015, 016, 017, 018, 019 |
| 2019             | 001, 002, 003, 005, 006, 007, 010, 011, 012, 013, 014, 015, 016, 017, 018, 019, 020 |
| 2020             | 001, 002, 004, 005, 006, 007, 008, 010, 011, 012, 013, 014, 015                     |