



THE BELT RAILWAY COMPANY OF CHICAGO

MECHANICAL NOTICE

#2020-001

Effective January 9, 2020

To: Diesel Shop Foremen

Subject: South Chicago Transfer Locomotive Daily Inspection Process

The Diesel Shop will now responsible for performing a daily inspection on South Chicago power.

Diesel Shop Foremen must complete the following daily:

1. At 15:00, the Diesel Shop foreman will contact the Terminal Manager or FTL to determine where the South Chicago power will be parked for the evening.
2. Diesel Shop Foreman will call the Yardmaster in charge of the yard where the power is parked to inform them that Diesel Shop employees are en-route to daily the power.
3. Diesel Shop employees notify the Yardmaster and then lock out the track according to blue flag procedures and perform daily inspection.
4. Any defects will be reported immediately to the Diesel Shop Foreman for corrective action.
5. Employees will unlock track and inform the Yardmaster they are clear of the track.
6. Diesel Shop Foreman will contact the Terminal Manager to advise that unit daily inspection is complete.
7. Diesel Shop Foreman will write in his TO what time the daily inspection was performed and how long employees were away from the shop to complete the inspection.

8. When the Terminal Manager instructs the Diesel Shop Foreman that the units will be coming to the shop for service, daily inspection to be performed at the Diesel Shop.

P. McCarron
Assistant Superintendent Mechanical
Belt Railway Company of Chicago

Mechanical Notices in Effect:

Year of Issuance	Numbers
2017	003, 004
2018	001, 002, 003, 004, 005, 007, 008, 009, 010, 011, 013, 014, 015, 016, 017, 018, 019
2019	001, 002, 003, 005, 006, 007, 010, 011, 012, 013, 014, 015, 016, 017, 018, 019, 020
2020	001