



THE BELT RAILWAY COMPANY OF CHICAGO

TRANSPORTATION NOTICE

#2019-013

Effective 0001, April 1, 2019

To: ALL CONCERNED

Subject: Password Security

In an effort to strengthen cyber security, beginning April 1, 2019, the following password requirements will be effective for all Belt employees:

- Minimum of 8 characters
- Must contain one or more of all the following:
 - Upper case letter
 - Lower case letter
 - Number
 - Special character (!, #, \$, %, etc.)
- Must not contain:
 - BRC-specific terms (i.e. Belt, BRC, Clearing, etc.)
 - Common rail industry terms (i.e. hump, yard, track, signal, rail, etc.)
 - Names

Employees will be subject to the new standard as their current password expires. These requirements will generate stronger passwords, decrease the renewal frequency from the current 90 days to 120 days, and help keep Belt information safe!

T. Hartwig
Asst. Superintendent Transportation

Transportation Notices in Effect:

2017	006
2018	001, 002, 003, 004, 005, 006, 007, 008, 010, 018, 024, 041, 043, 046
2019	001, 002, 008, 009, 010, 011, 012, 013