



THE BELT RAILWAY COMPANY OF CHICAGO

TRANSPORTATION NOTICE

#2019-034

Effective 0001, Thursday, August 1, 2019

To: ALL CONCERNED

Subject: Conductor Reporting of OCU Box Numbers

Conductors, on yard assignments using RCO equipment, are responsible for ensuring that they input the number of the OCU boxes utilized by their assignment.

This is to be performed at the beginning of the assignment, unless otherwise instructed by proper authority.

When OCU boxes are changed during an assignment, or when OCU box numbers are not entered into the system when reporting for duty, OCU box numbers must be entered into the system prior to tie-up.

Instructions for entering OCU boxes are presented on the job aid attached to this notice.

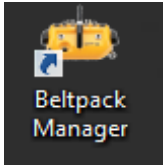
T. Hartwig
Terminal Superintendent
The Belt Railway Company of Chicago

Transportation Notices in Effect:

<u>Year of Issuance</u>	<u>Numbers</u>
2017	006
2018	001, 002, 003, 004, 005, 006, 007, 008, 010, 018, 024, 041, 046
2019	002, 013, 017, 018, 019, 021, 022, 029, 031, 032, 033, 034

RCO Reporting Instructions

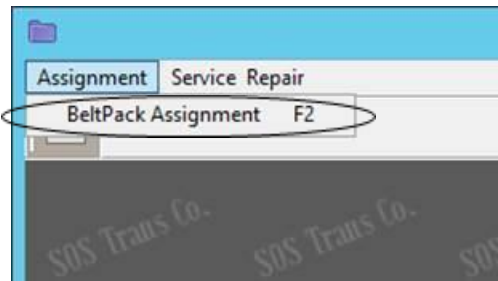
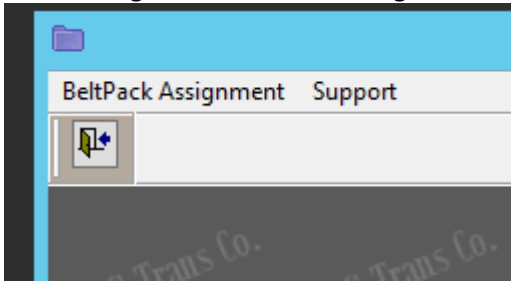
1. Go to the BELTPACK icon



2. Enter your employee number, hit enter twice



3. Select Assignment-Belt Pack Assignment



4. Observe the screen below, if your OCU box or locomotive are still assigned to a crew from the previous shift do the following, if your locomotive and OCU are not assigned to a crew go to step 5.
 - a. Click on the assignment number (2230EY) you need to release
 - b. Green arrow "Release" will highlight, click that to move locomotive and OCU that were previously assigned
 - c. Your OCU and locomotive number now should be in the Engine and OCU column to the left

Locomotive Remote Control Management v9.0(12/03/12)

Assignment Service Repair

07/29/2019 09:14

Available Jobs		Engine	OCU	Current Assignment		Job Assignment				
Job	Unit1	Unit2	Operator	OCU Terminal	Supervisor	From	To	Start	End	Remark
2230EH	07/28/2019	126	3	CKIE	151	Hartford, John, J.	24	EY	Hartford, John, J.	07/29/2019 07:50
2230EY	07/28/2019	140	4	CKIE	151	Morrison, Michael, T.	37	EY	Hartford, John, J.	07/29/2019 07:50
2230WH	07/28/2019	210	5	2230EY	128	Onivas, Julian	8	EY	Labbe, Mark, G.	07/29/2019 09:17
2230WY	07/28/2019	211	6	2230UM	127	Williams, Joshua E.	1	CB	Labbe, Mark, G.	07/29/2019 09:10
2230WF	07/28/2019	230	7			Arnold, Rommie, F.			Sturgeon, Peter, D.	07/29/2019 07:41
2230VW	07/28/2019	231	9			Arnold, Rommie, F.			Sturgeon, Peter, D.	07/29/2019 07:43
2300EY	07/28/2019	232	10	SCID1	150	Cooper, Brandon M.	23	EY	Vonteler, Jeffery, M.	07/29/2019 07:56
2300WY	07/28/2019	233	11	SCID1	150	Vonteler, Jeffery, M.	75	EY	Vonteler, Jeffery, M.	07/29/2019 07:56
2359EH	07/28/2019	234	12							
2359EY	07/28/2019	235	13							
2359WH	07/28/2019	236	14							
RST1	07/28/2019	236	14							
0359XS	07/28/2019	237	15							
0630EH	07/28/2019	237	15							
0630EY	07/28/2019	300	16							
0630UM	07/28/2019	301	17							
0630WH	07/28/2019	302	18							
0630WT	07/28/2019	303	19							
0630WY	07/28/2019	304	20							
0630YE	07/28/2019	305	21							
0630VW	07/28/2019	305	21							
0700EY	07/28/2019	306	22							
0700WY	07/28/2019									
0759EH	07/28/2019									
0759WH	07/28/2019									
0759XT	07/28/2019									
2230WH	07/28/2019									
CKIE	07/28/2019									
NCD	07/28/2019									
SCD1	07/28/2019									

Assignment Log

Job	Unit1	Unit2	Operator	OCU	Location	Supervisor	Start	End	Remark
2230WY	230		Campese, Patrick, D.	5	WY	Labbe, Mark, G.	07/29/2019 09:16	07/29/2019 09:17	
2230WY	230		Oberlin, Jack, A.	7	WY	Labbe, Mark, G.	07/29/2019 09:16	07/29/2019 09:17	
1559EH	151		Adams, Paul, A.	2	HUMP	Sturgeon, Peter, D.	07/29/2019 07:37	07/29/2019 07:38	
1559EH	151		Gottardo, Ryan R.	5	HUMP	Sturgeon, Peter, D.	07/29/2019 07:37	07/29/2019 07:38	
0700EY	234		Coleman, Ryan J.		EY	Fountain, Eric, M.	07/29/2019 07:02	07/29/2019 12:45	
0700EY	234		Fountain, Eric, M.	45	EY	Fountain, Eric, M.	07/29/2019 07:02	07/29/2019 12:45	
0700EY	234		Rough, Sarah, A.		EY	Fountain, Eric, M.	07/29/2019 07:02	07/29/2019 12:45	
0700WY	232		Hartford, John, J.	70	WY	Hartford, John, J.	07/29/2019 07:07	07/29/2019 07:10	
0700WY	232		Jones, Antonio, D.	54	WY	Hartford, John, J.	07/29/2019 07:07	07/29/2019 07:10	
0630EY	230		Morris, Anthony J.	200	EY	Wiaz, John, J.	07/29/2019 06:38	07/29/2019 12:45	
0630EY	230		Wiaz, John, J.	23	EY	Wiaz, John, J.	07/29/2019 06:38	07/29/2019 12:45	
0630WY	231		Balden, Jermame	208	WY	Cunningham, William, B.	07/29/2019 10:56	07/29/2019 07:10	
0630WY	231		Cunningham, William, B.	208	WY	Cunningham, William, B.	07/29/2019 10:56	07/29/2019 07:10	
0630WY	231		Cunningham, William, B.	208	WY	Cunningham, William, B.	07/29/2019 10:56	07/29/2019 07:10	
RST1	234		Gloost, Jacob	22	CB	Gloost, Jacob	07/29/2019 02:41	07/29/2019 06:35	

- Select your job assignment from the **available jobs** column, **Engine number**, and **OCU number**, then click on the open box next to the employees name. For the second employee on the assignment you will only have to click on the OCU number then the open box next to the second employee. When all items have been added select the **Assign** arrow button, a prompt will ask, "Do you want to register this crew assignment?" Select **yes**.

The screenshot shows the 'Job Assignment' window. On the left, the 'Available Jobs' list includes columns for Job ID, Date, Engine, and OCU. The 'Current Assignment' table has columns for Job, Unit1, Unit2, Operator, OCU Terminal, Supervisor, and From. A 'Crew' dialog box is open, listing two crew members: Adams, Paul A. (OCU 3) and Gottardo, Ryan R. (OCU 7). The 'Assign' button is highlighted in green.

Job	Unit1	Unit2	Operator	OCU	Location	Supervisor	Start	End	Remark
1559EH	151		Adams, Paul A.	2	HUMP	Sturgeon, Peter, D.	07/29/2019 07:37	07/29/2019 07:38	
1559EH	151		Gottardo, Ryan R.	5	HUMP	Sturgeon, Peter, D.	07/29/2019 07:37	07/29/2019 07:38	
0700EY	234		Coleman, Ryan J.	5	EY	Fountain, Eric, M.	07/28/2019 07:02	07/28/2019 12:45	
0700EY	234		Fountain, Eric, M.	45	EY	Fountain, Eric, M.	07/28/2019 07:02	07/28/2019 12:45	
0700EY	234		Rough, Sean, A.	45	EY	Fountain, Eric, M.	07/28/2019 07:02	07/28/2019 12:45	
0700WY	232		Hartford, John, J.	70	WY	Hartford, John, J.	07/28/2019 07:07	07/29/2019 07:10	
0700WY	232		Jones, Antonio, D.	54	WY	Hartford, John, J.	07/28/2019 07:07	07/29/2019 07:10	
0630EY	230		Morie, Anthony J.	200	EY	Wisiz, John, J.	07/28/2019 06:38	07/28/2019 12:45	
0630EY	230		Wisiz, John, J.	23	EY	Wisiz, John, J.	07/28/2019 06:38	07/28/2019 12:45	
0630WY	231		Bolden, Jermame	208	WY	Cunningham, William, B.	07/28/2019 10:56	07/29/2019 07:10	
0630WY	231		Cunningham, William, B.	208	WY	Cunningham, William, B.	07/28/2019 10:56	07/29/2019 07:10	
RST1	234		Gloodt, Jacob	22	CB	Gloodt, Jacob	07/28/2019 02:41	07/28/2019 06:35	
RST1	234		Nizolek, Sean M.	72	CB	Gloodt, Jacob	07/28/2019 02:41	07/28/2019 06:35	
0700WY	233		Brandon, Simeon, P.	52	WY	Reedy, Nicholas, B.	07/27/2019 06:47	07/28/2019 06:35	

The screenshot shows the same 'Job Assignment' window as above, but with a 'Warning!' dialog box overlaid. The dialog contains a question mark icon and the text: "Do you want to Register this Crew assignment?". There are 'Yes' and 'No' buttons at the bottom of the dialog.

Job	Unit1	Unit2	Operator	OCU	Location	Supervisor	Start	End	Remark
1559EH	151		Adams, Paul A.	2	HUMP	Sturgeon, Peter, D.	07/29/2019 07:37	07/29/2019 07:38	
1559EH	151		Gottardo, Ryan R.	5	HUMP	Sturgeon, Peter, D.	07/29/2019 07:37	07/29/2019 07:38	
0700EY	234		Coleman, Ryan J.	5	EY	Fountain, Eric, M.	07/28/2019 07:02	07/28/2019 12:45	
0700EY	234		Fountain, Eric, M.	45	EY	Fountain, Eric, M.	07/28/2019 07:02	07/28/2019 12:45	
0700EY	234		Rough, Sean, A.	45	EY	Fountain, Eric, M.	07/28/2019 07:02	07/28/2019 12:45	
0700WY	232		Hartford, John, J.	70	WY	Hartford, John, J.	07/28/2019 07:07	07/29/2019 07:10	
0700WY	232		Jones, Antonio, D.	54	WY	Hartford, John, J.	07/28/2019 07:07	07/29/2019 07:10	
0630EY	230		Morie, Anthony J.	200	EY	Wisiz, John, J.	07/28/2019 06:38	07/28/2019 12:45	
0630EY	230		Wisiz, John, J.	23	EY	Wisiz, John, J.	07/28/2019 06:38	07/28/2019 12:45	
0630WY	231		Bolden, Jermame	208	WY	Cunningham, William, B.	07/28/2019 10:56	07/29/2019 07:10	
0630WY	231		Cunningham, William, B.	208	WY	Cunningham, William, B.	07/28/2019 10:56	07/29/2019 07:10	
RST1	234		Gloodt, Jacob	22	CB	Gloodt, Jacob	07/28/2019 02:41	07/28/2019 06:35	
RST1	234		Nizolek, Sean M.	72	CB	Gloodt, Jacob	07/28/2019 02:41	07/28/2019 06:35	
0700WY	233		Brandon, Simeon, P.	52	WY	Reedy, Nicholas, B.	07/27/2019 06:47	07/28/2019 06:35	

- When all information is complete Select **SAVE**. A prompt will ask, 'Do you want to edit this person assignment?', select **Yes**. Click on the X button on the top right corner of the screen to close the box.

The screenshot shows the 'Locomotive Remote Control Management v9.0(12/03/12)' application. The main window is titled 'BeltPack Assignment Support'. On the left, there is a list of 'Available Jobs' with columns for Job ID, Date, Engine, and OCU. The 'Current Assignment' table is visible, with columns for Job, Unit1, Unit2, Operator, OCU, Terminal, Supervisor, and From. A red circle highlights the 'Save' button in the 'Edit' dialog box. A 'Warning!' dialog box is open in the foreground, asking 'Do you want to Edit this Person assignment?' with 'Yes' and 'No' buttons.

Job	Unit1	Unit2	Operator	OCU	Terminal	Supervisor	From
1559EH	126		Arnold, Rommie, F.			Sturgeon, Peter, D.	07/29/2019 07:41:3
1559WH	127						
1559XS	150						
2230EH	151						
2230EY	210						
2230UM	230						
2230WH	231						
2230WY	232						
2230YE	233						
2230YW	234						
2300EY	235						
2300WY	236						
2359EH	237						
2359WH	237						
RST1	300						
0359XS	301						
0630EH	302						
0630EY	303						
0630UM	304						
0630WH	305						
0630WT							
0630WY							
0630YE							
0630YW							

Job	Unit1	Unit2	Operator	OCU	Location	Supervisor	Start	End	Remark
1559EH	151		Adams, Paul, A.	2	HUMP	Sturgeon, Peter, D.	07/29/2019 07:37:44	07/29/2019 07:38:00	
1559EH	151		Gottardo, Ryan R.	5	HUMP	Sturgeon, Peter, D.	07/29/2019 07:37:44	07/29/2019 07:38:00	
0700EY	234		Coleman, Ryan J.	5	EY	Fountain, Eric, M.	07/28/2019 07:02:42	07/28/2019 12:45:29	
0700EY	234		Fountain, Eric, M.	45	EY	Fountain, Eric, M.	07/28/2019 07:02:42	07/28/2019 12:45:29	
0700EY	234		Rough, Sean, A.		EY	Fountain, Eric, M.	07/28/2019 07:02:42	07/28/2019 12:45:29	
0700WY	232		Hartford, John, J.	70	WY	Hartford, John, J.	07/28/2019 07:07:11	07/29/2019 07:10:01	
0700WY	232		Jones, Anthony, D.	54	WY	Hartford, John, J.	07/28/2019 07:07:11	07/29/2019 07:10:01	
0630EY	230		Morie, Anthony J.	200	EY	Wisiz, John, J.	07/28/2019 06:38:28	07/28/2019 12:45:12	
0630EY	230		Wisiz, John, J.	23	EY	Wisiz, John, J.	07/28/2019 06:38:28	07/28/2019 12:45:12	
0630WY	231		Bolden, Jermame	208	WY	Cunningham, William, B.	07/28/2019 10:56:13	07/29/2019 07:10:07	
0630WY	231		Cunningham, William, B.	208	WY	Cunningham, William, B.	07/28/2019 10:56:13	07/29/2019 07:10:07	
RST1	234		Gloodt, Jacob	22	CB	Gloodt, Jacob	07/28/2019 02:41:22	07/28/2019 06:35:34	
RST1	234		Nizolek, Sean M.	72	CB	Gloodt, Jacob	07/28/2019 02:41:22	07/28/2019 06:35:34	
0700WY	233		Brandon, Simeon, P.	52	WY	Reedy, Nicholas, B.	07/27/2019 08:47:51	07/28/2019 08:35:49	