



# THE BELT RAILWAY COMPANY OF CHICAGO

## MECHANICAL NOTICE

### #2019-002

Effective 0001, April 1, 2019

**To: ALL CONCERNED**

**Subject: Password Security**

In an effort to strengthen cyber security, beginning April 1, 2019, the following password requirements will be effective for all Belt employees:

- Minimum of 8 characters
- Must contain one or more of all the following:
  - Upper case letter
  - Lower case letter
  - Number
  - Special character (!, #, \$, %, etc.)
- Must not contain:
  - BRC-specific terms (i.e. Belt, BRC, Clearing, etc.)
  - Common rail industry terms (i.e. hump, yard, track, signal, rail, etc.)
  - Names

Employees will be subject to the new standard as their current password expires. These requirements will generate stronger passwords, decrease the renewal frequency from the current 90 days to 120 days, and help keep Belt information safe!

H. J. Simon  
Superintendent Mechanical  
Belt Railway Company of Chicago

Mechanical Notices in Effect:

Year of Issuance	Numbers
2017	003, 004
2018	001, 002, 003, 004, 005, 007, 008, 009, 010, 011, 013, 014, 015, 016, 017, 018, 019
2019	001, 002