



THE BELT RAILWAY COMPANY OF CHICAGO

MECHANICAL NOTICE #2017-003

Effective 0001, Monday, January 1, 2018

To: MECHANICAL DEPARTMENT PERSONNEL

Subject: Mechanical Department – Summary Notice

Mechanical Notices issued prior to 0001, January 1, 2018 are void.

Vehicle Inspection Documentation Requirements

In the application of SAF-1 Rule 13.3, Vehicle Inspection Reports are to be completed by Mechanical Department employees, and entered into the Belt Apps. computer system at the beginning of each shift.

The use of paper forms for this purpose has been discontinued.

Additions to Belt Apps Inspection Program

Total BO/HW field in Inbound Inspection application is now a mandatory field.

Changes to Outbound Inspection application:

- Labels of air test fields have been modified.
- Addition of an N/A option to leakage and air test types has been added, this is only used for non-departure tracks.
- Addition of a PENDING option to leakage.

Angle Cock Handles

- No angle cock handles will be changed due to unavailability of parts and kits. Angle cock must be replaced

Use of Crew Board Locker Room

Diesel Shop employees are not permitted to visit or occupy the Crew Board Locker Room.

Handling of Vehicle A389

Vehicle A389, Shop Truck, is not to be parked in the Diesel Shop unless authorized by proper authority.

H.J. Simon
Superintendent - Mechanical

Mechanical Notices in Effect:

<u>Year of Issuance</u>	<u>Numbers</u>
2018	001, 002, 003